

Guidelines on Application for Visa

ALL VISA APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS AND PASSPORTS FOR VISAS TWO WEEKS TO ONE MONTH PRIOR TO THE INTENDED DATE OF DEPARTURE.

1. Types of Visas issued by the Embassy are:
 - A - Diplomatic
 - B - Official
 - C - Business
 - D - Tourist
 - E - Student
 - F - Other
2. An applicant shall complete a visa application form in duplicates (2 copies) and attach two(2) passport size photographs which were taken not more than three (3) months from the date of submitting the application.
3. An applicant should possess a return air ticket, **which should be submitted upon request, in the case of an application for tourist visa.**
4. An application for an official, business and student visa **shall be submitted together with a letter of invitation from the principals in Ghana and or in U.S.A.**
5. An application for a visa shall take not more than seven (7) business days to process.
6. In the **case of journalist and or film crew who are covering an event or shooting a film in Ghana, the application shall take two weeks (14 days) for processing.** In addition, such an applicant shall complete another form to indicate the nature of coverage and equipment to be taken to Ghana. Upon arrival in Ghana, such applicant shall call at the Information Services Department for accreditation.
7. When an application for a visa is turned down, the visa-issuing officer is not obliged to offer any explanation. An applicant may however re-apply for a review.

NOTE: APPLICANTS MUST INCLUDE THEIR PASSPORTS AS PART OF THEIR APPLICATIONS, AS ALL VISAS, IF ISSUED, ARE INSERTED INTO THE PASSPORTS.

8. Visa Fees

Money order, Cashier's check or Certified bank check made payable to the Embassy of Ghana.

Note: Personal and company checks are not accepted.

Cash payments: Please do not mail cash.

ECOWAS citizens (Economic Community of West African States) Gratis

- ☑ Single Entry Visa(must be used within 3 months from date of issue) \$60.00
- ☑ Multiple Entry Visa \$100.00
- ☑ Single Expedited \$100.00
- ☑ Multiple Visa Expedited \$200.00

An expedited/emergency service will take 72 hours.

NOTE: If mailed a visa might take longer than twenty-four (24) hours to reach the applicant.

1. Visa application fees are non-refundable.
2. In accordance with INTERNATIONAL SANITARY REGULATIONS all persons entering Ghana are requested to have a valid certificate of immunization against yellow fever.

Do not submit your certificate together with visa application form. Keep it and present it at the port of entry in Ghana.

3. Submit the following documents:
 - Completed visa application form - [Download Form](#)
 - Valid passport for at least six (6) months (Before Expiration)
 - Evidence of financial support or letter of invitation from host in Ghana
 - Visa Fee - money order, postal order, cashiers check or certified bank check
 - Two passport-size photographs of applicant. Should be taken at least within the last three months (Very Important)
 - Affix each photograph with glue on the top right corner of the application form.
 - Applications submitted by mail must be accompanied by **prepaid self-addressed overnight, trackable envelope (FEDEX) for return of passports. Only requests accompanied by certified prepaid return envelopes will be processed.**
 - Send the completed application to:
 - **The Consular Section**
 - **3512 International Dr. NW**
 - **Washington DC, 20008**

4. These guidelines are subject to change as may be directed by the competent authorities in Ghana and apply to the Consulate General Office in New York.

For further information please call:

(202) 686-4520 ext. 208 or e-mail: consular@ghanaembassy.org

You can [download](#) a copy of the [visa application forms](#), you are required to have Adobe Acrobat Reader to view. Visit the [Adobe Web Site](#) to install the latest version of Acrobat Reader.